

DAVID J. POLLARD, C.M.

EDUCATION:

BACHELOR OF SCIENCE IN AVIATION BUSINESS ADMINISTRATION

Embry-Riddle Aeronautical University
Daytona Beach, Florida

1988-1992

- AIRPORT COUNCIL INTERNATIONAL (ACI) CONFERENCES
- AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES (AAAE) CONFERENCES
- FAA AIRPORT CERTIFICATION AND SAFETY CONFERENCES
- AIR SERVICE DEVELOPMENT CONFERENCES
- NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

INDUSTRY

Airports Council International (ACI)

AFFILIATIONS:

American Association of Airport Executives (AAAE)

Florida Airports Council (FAC)

Aircraft Rescue and Fire Fighting (ARFF) Working Group

EXPERIENCE:

INTERIM DIRECTOR OF AVIATION

2017 - Present

Deputy Director of Aviation

2013 - 2017

TALLAHASSEE INTERNATIONAL AIRPORT

Tallahassee, FL

Executive Management position responsible for the strategic development and oversight of the airport in accordance with Federal, State and Local Rules and Regulations. Plan, direct and oversee safe, secure, efficient and customer-friendly airport operations and facilities by working closely with six airport divisions (Executive Management, Finance and Administration, Properties and Development, Operations and Security, Facilities Management and Capital Programs). Negotiate and develop service contracts, concession contracts, tenant leases and grants. Represent the Airport in meetings with Federal, State and Local Officials, Airline Representatives and the Public. Establish and enforce administrative procedures and policies. Develop the Airport Master Plan and associated Long Range Airport Planning Strategies, Develop Airport Marketing and Communications Plans and Strategies. Direct the preparation of the Airport Operating Budget and the Capital Improvement Program.

SUPERINTENDENT - AIRPORT OPERATIONS

1997-2013

Airport Operations Coordinator

1994-1997

TALLAHASSEE INTERNATIONAL AIRPORT

Tallahassee, FL

Senior Management position responsible for overall leadership and strategic direction of airport operations, public safety, security, and information technology. Direct, manage, and control all day-to-day programs and activities associated with airport security and operations in accordance with Federal Aviation Regulation Parts 77, 139 and TSA Regulations part 1520,1540 and 1542. Prepare, manage and oversee annual operating budget. Conduct airport security risk and vulnerability assessments and implement crisis management action plans to ensure coordinated response and recovery efforts. Plan, develop and administer Capital Improvement Projects and work closely with professional airport engineers to ensure airport safety and security standards are complied with. Secure Federal and State grant funding to support Capital Projects. Work cooperatively with Airlines, General Aviation, Military, Tenants, and Concessionaires to ensure regulatory compliance and superior levels of customer service are maintained at all times. Provide management oversight of the Airport Certification Manual, Airport Emergency Plan, Airport Rules and Regulations, Airport Minimum Standards and Airport Security Program. Extensive interaction with Federal, State and Local Government agencies. Completed a wildlife hazard assessment and developed a wildlife hazard management plan. Develop and administer plans, policies and procedures associated with ensuring the highest levels of safety and security. Oversee the airport Parking 12 Management Contract and Ground Transportation Operations. Enforce and resolve employee conduct and discipline issues.

DAVID J. POLLARD, C.M.

AIRPORT OPERATIONS AGENT

DAYTONA BEACH INTERNATIONAL AIRPORT

Daytona Beach, FL

1992 - 1994.

Supervised airside and landside operations to ensure compliance with Federal Aviation Regulation (FAR) Parts 139, 107 and 77. Developed and implemented FAA-required safety and security training, issued NOTAM's, worked with contractors on movement areas, issued safety / security violations. Developed policies and procedures contained within the Airport Certification Manual, Airport Emergency Plan and Airport Security Program. Monitored Parking and Ground Transportation Operations.

LINE SERVICE SUPERVISOR

DAYTONA BEACH JET CENTER

Daytona Beach, FL

1988 - 1989.

Managed and supervised the customer service, catering, fueling and line service activities related to a Full-service Fixed Base Operator (FBO). Fueled and serviced General Aviation, Commercial, Business and Military Aircraft.

MILITARY SERVICE:

UNITED STATES MARINE CORPS (RESERVE)

Foreign and Domestic Assignments.

1988 - 2006.

Planned, organized, directed and supervised the administrative, training, and operational requirements of over 200 U.S Marines. Enforced military customs and courtesies and developed protocol procedures to ensure successful relations with foreign and domestic dignitaries. Responded to media inquiries and provided oversight of various community relations activities. Successful overseas tours include assignments in Iraq, Africa, Japan, South Korea, Philippines, Kuwait and Saudi Arabia. Retired with Honorable Service as a First Sergeant (Paygrade E-8) on September 1, 2006.

UNITED STATES MARINE CORPS (ACTIVE DUTY)

Foreign and Domestic Assignments.

1984 - 1988.

Maintenance Management Chief. Supervised and scheduled preventive and corrective maintenance and logistics requirements necessary to ensure the combat readiness of over 200 pieces of maintenance intensive equipment such as Tanks, Artillery, and Amphibious Landing Vehicles. Developed the strategies, policies, and procedures necessary to implement and control an effective maintenance and logistics program which resulted in a sustained readiness levels of over 90 percent.

PERSONAL:

Awards

- Meritorious Service Medal
- Navy and Marine Corps Commendation Medal
- Presidential Unit Citation
- Iraq Campaign Medal
- Global War on Terrorism Service Medal
- Global War on Terrorism Expeditionary Medal
- Southwest Asia Service Medal
- Kuwait Liberation Medal
- National Defense Medal (Second Award)
- Navy Achievement Medal (Second Award)
- Reserve Good Conduct Medal (4th Award)
- Sea Service Deployment Ribbon (5th Award)
- Honor Graduate of 1998 U.S. Marine Corps Staff Non-Commissioned Officer Advanced Course.

REFERENCES: Available upon request.

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